



## LEGAL AID OF EAST TENNESSEE, INC.

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Community Partner

Executive Director  
David R. Yoder

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### GUIDELINES FOR *PRO SE* CLINIC

#### WITH CHILDREN

1. The applicant must meet the eligibility requirements of Legal Aid of East Tennessee, Inc. (LAET).
2. There must be minor children of the marriage.
3. The parties must agree on all issues regarding the children including custody, visitation, and child support.
4. The parties **MUST** have an Agreed Parenting Plan signed by **BOTH** parties.
5. There can be no ownership of real property by the parties.
6. The parties must be separated for at least sixty (60) days before applying to the clinic.
7. No party can be a member of the military.
8. The party must have a good address on the spouse for service of process.
9. The *Pro Se* Clinic for parties with children will be held in Carter, Johnson, Sullivan, Unicoi, Hamblen, Hawkins, Greene and Washington County.
10. Each *Pro Se* Clinic will be limited to ten (10) persons.
11. Legal Aid of East Tennessee, Inc. will attempt to have at least one (1) *Pro Se* Clinic in Carter, Johnson, Sullivan, Unicoi, Hamblen, Hawkins, Greene and Washington County every other month.
12. Legal Aid of East Tennessee, Inc. will retain the divorce documents that are completed at the clinic until the applicant has provided a completed Agreed Parenting Plan signed by both parties. At that time, Legal Aid of East Tennessee, Inc. will give the applicant their divorce documents that were completed at the *Pro Se* Clinic for the filing of their divorce action. If at any time after the divorce Complaint is filed, any matters become contested, Legal Aid of East Tennessee, Inc. will **NOT** be responsible for representation of the applicant in the divorce regardless of the issues being contested by the opposing party.

*“Celebrating 40 Years of Service”*